



U. S. SMALL BUSINESS ADMINISTRATION
Office of Government Contracting – Area VI
455 Market Street, 6th Floor
San Francisco, California 94105

March 8, 2002

Ms. Belinda Guadarrama, President
GC Micro Corporation
25 Leveroni Court
Novato, CA 94949

Dear Ms. Guadarrama:

It is my pleasure to congratulate you on your nomination for the Regional Small Business Subcontractor of the Year. You were nominated by DynCorp, WPAFB, OH. Although you were not selected as the regional winner, your nomination establishes you as one of the top small business subcontractors in your area. Therefore, your firm's outstanding contribution and service has earned you the U.S. Small Business Administration "Administrator's Award for Excellence" certificate. We would like to present this certificate to you on May 10, 2002, at the Renaissance Washington DC Hotel. Please see the enclosed registration booklet which provides a complete agenda and registration charges. If you choose to receive your certificate at the conference, you will have to register. Unfortunately, we cannot offer complimentary registration.

As noted above, you have the option of either receiving your certificate in Washington, DC, on May 10th or making other arrangements through my office to receive your certificate at a later date. The enclosed registration booklet provides complete details. It is also available on the Internet at SBA's homepage: <http://www.sba.gov/gc/35thprocurement>

Please contact Lola Davidson at [redacted] or by e-mail at [redacted] to answer any questions you may have concerning this conference.

I am looking forward to meeting you at the Conference in May.

Sincerely,

Robert S. Paccione
Area Director
for Government Contracting

Enclosure: Registration Book

cc: DynCorp
WPAFB, OH